

**VENTURA COUNTY FIRE PROTECTION DISTRICT  
FIRE PREVENTION BUREAU**

**FEE SCHEDULE  
FISCAL YEAR 2024-2025**



**Effective July 1, 2024**

**FIRE PREVENTION BUREAU FEE SCHEDULE  
FISCAL YEAR 2024-2025**

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## **GENERAL NOTES**

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The following shall apply to all items contained within this fee schedule unless otherwise noted thereafter.

- **Total Initial Fee**

Total Initial Fee includes initial plan check, one re-check of corrections, and not more than five inspection trips per permit. All initial fees are non-refundable and due at the time of application. Additional fees may be assessed and are due within 30-days.

- **Additional Plan Checks and/or Inspections**

Additional plan checks and inspections will be charged at the hourly rate of \$160. A one hour minimum fee will apply and additional 15 minute increments thereafter, in addition to the total initial fee.

- **Modifications to Approved Plans**

For modifications to approved plans, an additional review fee will be charged at the hourly rate of \$160. A one hour minimum fee will apply and additional 15 minute increments thereafter.

- **Expedite Plan Review Service Fee**

Expedite plan reviews requested after normal working hours, on weekends, or during holidays, will be charged a \$640 service fee in addition to the total initial fee. Expedite plan reviews are based on staff availability and are not guaranteed.

- **After-Hours Inspections Service Fee**

Inspections requested after normal working hours, on weekends, or during holidays, will be charged a \$640 service fee in addition to the total initial fee. After-hours inspections are based on staff availability and are not guaranteed.

- **Methods of Payment**

The following methods of payment are accepted: Money Order, Personal Check, Credit Cards and Debit Cards with the MasterCard or Visa logo.

# ***FIRE PROTECTION SYSTEMS***

## **Commercial and Multi-Family Residential Automatic Fire Sprinkler Systems**

### **NFPA 13 and 13R Fire Sprinkler Overhead Systems (New Systems)**

Total Building Floor Area (sqft)	Total Initial Fee
Structures up to 52,000	\$720
Structures greater than 52,000	\$1,080

### **NFPA 13 and 13R Fire Service Underground for Buildings and Commercial Private Water Systems**

Number of Fire Sprinklered Buildings Served	Total Initial Fee
0 to 2 building*	\$560
3 to 5 buildings	\$880
Greater than 5 buildings	\$1,320

\* Fire service serving one or more fire hydrants without buildings

### **NFPA 13 and 13R Tenant Improvements in Existing Sprinklered Buildings**

Use the tenant improvement with plans table if work involves changes to the riser location, a new riser, additions of mains, increases in hydraulic demand, or new remote areas.

#### **Tenant Improvement 100 Heads of Less and Without Plans**

Number of Fire Sprinklers	Total Initial Fee
Up to 50 heads	\$360
51 to 100 heads	\$520

#### **Tenant Improvement With Plans**

Number of Fire Sprinklers	Total Initial Fee
Up to 500 heads	\$800
Greater than 500 heads	\$1,120

## **Residential Automatic Fire Sprinkler Systems**

### **NFPA 13D Fire Sprinkler Overhead Systems (New Systems)**

Dwelling Type (per system)	Total Initial Fee
Custom Home	\$600
Tract Model Home/Townhome	\$600
Tract Non-Model Home/Townhome*	\$320

\* No plan review is required

### **NFPA 13D Tenant Improvements in Existing Sprinklered Buildings**

Dwelling Type	Total Initial Fee
10 heads or less*	\$320
Greater than 10 heads	\$480

\* No plan review is required

## ***FIRE PROTECTION SYSTEMS***

### **Residential Private Water Systems for Group R-3 Occupancies**

System Type	Total Initial Fee
Residential up to 4 service connections	\$480

### **Fire Alarm Systems**

For **fire alarm system panel replacements**, 50% of the existing initiating devices AND 100% of the new initiating devices shall be counted to calculate the correct fee using the table below. For addition and/or relocation of **notification devices or addition of cellular dialer**, fee shall be calculated at rate of 1 initiating device using the table below.

Number of Initiating Devices	Total Initial Fee
1	\$360
2-10	\$480
11-50	\$800
51-200	\$1,040
Greater than 200	\$1,360

### **Hood and Spray Booth Systems**

Number of Nozzles/Heads	Total Initial Fee
1-15	\$480
16-30	\$520
31-50	\$640
Greater than 50	\$1,000

### **Specialized Fire Protection Systems**

System Type	Total Initial Fee
Pre-Action System	\$480
In-rack Sprinkler System for High-Piled Stock (new and alterations)	\$800
Limited Area Fire Sprinkler System	\$800
Clean Agent System	\$720
Others - Specialized System	\$800

### **Miscellaneous Fire Protection Systems Fees and Reviews**

Submittal Type	Total Initial Fee
Fire Protection Systems Maintenance Report	\$30
Public Fire Hydrant Location Review	\$280
Fire Protection Systems Emergency Repair	\$320
Fire Protection Systems Inspection	\$280

## ***PLANNING, NEW CONSTRUCTION, AND BUILDING PLAN REVIEWS***

### **Planning Reviews**

Submittal Type	Total Initial Fee
Discretionary Planning Review - EIR, general plan amendment, specific plan review, planning condition review, variances and zone change review. A one-hour minimum fee will apply with additional 15-minute increments thereafter.	\$160
Pre-Plan/Pre-App/Consultation - A one-hour minimum fee will apply with additional 15-minute increments thereafter.	\$160
Grading Plan / Preliminary Access Road / Access Gate Reviews	\$400

### **New Construction - Requirements for Construction (Fire Prevention Form 610)**

One Fire Prevention Form 610 (Requirements for Construction) shall be submitted per building, unless otherwise noted.

Submittal Type	Total Initial Fee
New single-family dwelling (R-3), Group U greater than 3,000 sqft.	\$400
New Multi-family, Commercial or Industrial	\$520
Additions to existing single-family dwelling (R-3), Group U greater than 3,000 sqft (total sqft of proposed and existing), Multi-family, Commercial or Industrial	\$160
Single-family dwelling (R-3) or multi-family tract development, per building in the same construction phase and the same developer.	\$280
New building 3,000 sqft or less classified as a Group U Occupancy, or an addition to an existing building classified as a Group U occupancy where the total sqft is 3,000 sqft or less (proposed sqft plus existing sqft)	\$160

### **Building Plan Review of State Fire Marshal Regulated Occupancies and H Occupancies**

The total initial fee is based on the total floor area of all State Fire Marshal regulated occupancies and H occupancies to be reviewed. Floor areas shall be rounded up to the next highest increment of 5,000 square feet. Where multiple buildings of the same type exist, one total initial fee shall be paid for each plan type. Only inspection fees shall be paid for each additional building of the same plan type billed on an hourly basis.

Submittal Type	Total Initial Fee
A-Occupancy / E-Occupancy / H-Occupancy	\$800
R-Occupancy / I-Occupancy / Other - Occupancy	\$640

# FIRE CODE PERMITS

## Operational Fire Code Permits

Permit Type	Total Initial Fee
Aersol Products	\$480
Combustible Dust Producing Operation	\$640
Composting/Mulch Organic Material	\$800
Compressed Gases*	\$800
Compress Gases, Beverage Dispensing Greater than 100 lbs. of CO2	\$240
Cryogenic Fluids*	\$720
Explosive or Blasting Agents (Handle/Use)(Annual Permit)	\$480
Explosive or Blasting Agents (Storage/Handle/Use)(Annual Permit)	\$800
Fireworks Pyrotechnic Special Effects (Theatrical/Movies)**	\$280
Fireworks Aerial & Ground Display**	\$560
Flammable or Combustible Liquids*	\$640
Hazardous Materials	\$720
Hazardous Production Materials Facilities	\$800
High-Piled Combustible Storage	\$640
Hot Work Operations, Cutting, Welding & Grinding	\$360
Live Audiences**	\$360
LPG Fixed Tanks and Tank Exchange Site	\$360
Oil Well Drill Operation	\$360
Open Flame and Candles - Single Use	\$120
Open Flame and Candles - On-going Facility Use	\$280
Places of Assembly - Indoor and Outdoor	\$320
Plant Extraction Facilities	\$800
Spraying or Dipping	\$520
Tank Vehicles - Re-fueler	\$160
Temporary Membrane Structures 401 to 1,600 sqft	\$200
Temporary Membrane Structures Greater Than 1,600 sqft	\$360
Other operational permits as specifically defined in current edition of the fire code, including but not limited to; Amusement Building, Aviation Facilities, Carnivals & Fairs, Cellulose Nitrate Film, Combustible Fibers, Covered & Open Mall Buildings, Dry Cleaning Plants, Energy Storage Systems (ESS), Exhibit and Trade Shows, Floor Finishing, Fruit & Crop Ripening, Fumigation & Thermal Insecticides Fogging, Industrial Ovens, Liquid or Gas Fueled Vehicles or Equipment in Assembly Buildings, Magnesium Working, Motor Fuel Dispensing Facilities, Organic Coatings, Pyroxlin Plastics, Refrigeration Equipment, Repair Garages, Rooftop Heliports, Storage of Scrap Tires, Tire Rebuilding Plants, Waste Handling, Wood Product Storage.	\$480

\* Fee includes construction permit.

\*\* Permits will require an additional standby fee and will be charged at the "Fire Prevention Safety Officer" hourly rate, with a six-hour minimum.

**Renewal:** renewal cost of an operational fire code permit shall be 50% the cost of the current initial fee.



## **FIRE SAFETY COMPLIANCE**

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### **Fire Clearance Inspections for Licensed Facilities**

Inspection Type	Total Initial Fee
Licensed Care Pre-Inspection for I's, R's, and Day cares	\$280
Licensed Care Initial Fire Clearance	\$480
Licensed Residential Care Annual Inspection for R-2.1 and R-4	\$360

### **R-1 Occupancy Annual Inspections**

Fee is applicable to all hotels, motels, and boarding houses per facility under the same ownership at a single property. Does not apply to 1 and 2-family single-family dwellings (Group R-3).

Number of Units	Total Initial Fee
1-50	\$240
Greater than 50	\$400

### **Filming and Photography Reviews**

Review Type	Total Initial Fee
Film reviews - includes feature films, TV commercials, TV series, TV movies, TV pilot, PSA, documentaries, and music videos*	\$320
Student film review	\$240
Still photography review*	\$160

\* Filming permits may be subject to additional conditions, standby fees, fire code permit fees, and inspection fees

## **COMMUNITY WILDFIRE PREPAREDNESS**

### **Fuel Modification Zone and Landscape Plan Reviews**

Submittal Type	Total Initial Fee
Fuel Modification Zone and Landscape Plan Review - R-3 Single Family Dwelling (Per Lot - up to 500 square feet of landscape area)	\$200
Fuel Modification Zone and Landscape Plan Review - R-3 Single Family Dwelling (Per Lot - 501 square fee or greater of landscape area)	\$400
Fuel Modification Zone and Landscape Plan Review - Multi-family, tract development, commercial and industrial	\$640

### **Fire Protection Plan Reviews Associated with VCFC Chapter 49**

Submittal Type	Total Initial Fee
Fire Protection Plan associated with developments per VCFC Chapter 49 - Preliminary Review	\$480
Fire Protection Plan associated with developments per VCFC Chapter 49 - Final Review	\$640

### **Fire Hazard Reduction Administrative Fee per Parcel**

Submittal Type	Total Initial Fee
Calendar Year January - December 2024	\$1,744
Calendar Year January - December 2025	\$1,830

## **MISCELLANEOUS FEES AND REVIEWS**

Submittal Type	Total Initial Fee
Commercial Photovoltaic Systems	\$360
Energy Storage Systems	\$800
Release of Notice of Non-Compliance - plus any outstanding fees related to release	\$560
Alternate Method or Code Interpretation Request - per request	\$440
Occupant Load Review	\$200
Public Requested Inspections - not otherwise listed	\$200
Special Event Review (No charge for first hour) - the fully allocated hourly rate will be charged for all time greater than 1-hour.	\$160/hr
Code Enforcement - the fully allocated hourly rate will be charged for all personnel used to bring an occupancy into compliance for all time after the second inspection. Additional fees and/or fines may be imposed when a citation is issued.	\$160/hr
Other Review Not Listed - a one-hour minimum fee will apply with additional 15-minute increments thereafter.	\$160/hr
Unwanted Alarm Response: an unwanted alarm is the activation of an alarm system resulting in a response by the Fire District where an emergency of the kind for which the alarm system was designed to give notice does not exist.  Unwanted alarms greater than 3 per month will be charged the fully allocated hourly rate for all personnel used to bring the alarm system into compliance after the second inspection. Additional fees and/or fines may be imposed when a citation is issued.	
Fire Prevention Safety Officer: the fully allocated hourly rate will be charged for all personnel assigned.	\$99/hr
Fire Protection District Appeals Board Fee:	
Single Family Dwelling, owner occupied	\$760
All others	\$1,520
Non-Sufficient Fund (NSF): per NSF returned item	\$30

## **MISCELLANEOUS FEES AND REVIEWS**

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Submittal Type	Total Initial Fee
Photo copy - Black & White: Large format plans, up to 24x36 inches	\$4.00/page
Photo copy - Black & White: <= 100 pages	No Charge
Photo copy - Black & White: > 100 pages	\$0.03/page
Photo Copy - Color: <= 50 pages	No Charge
Phtot Copy - Color: > 50 pages	\$0.10/page
Non-standard duplication - out-sourced for duplication	Actual Cost Incurred
Mailing up to 20 pages of 8 1/2" x 11" first class US Mail	No Charge
Mailing - other	Actual Cost Incurred